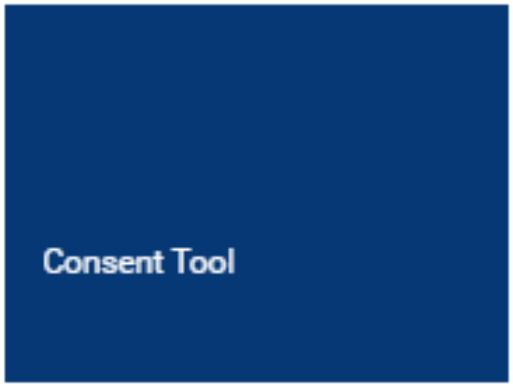
WEST VIRGINIA HEALTH INFORMATION NETWORK

CONSENT TOOL OVERVIEW

WHAT IS THE CONSENT TOOL?

The West Virginia Health Information Network (WVHIN) offers users a consent management solution to enable the electronic exchange of substance use disorder (SUD) data protected by 42 CFR Part 2. The consent tool supports the WVHIN's goal of sharing behavioral health information protected by 42 CFR Part 2 across a patient's care team, including physical and behavioral health providers, to enhance and improve patient care coordination.

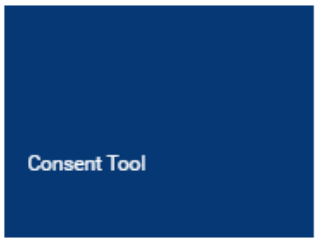


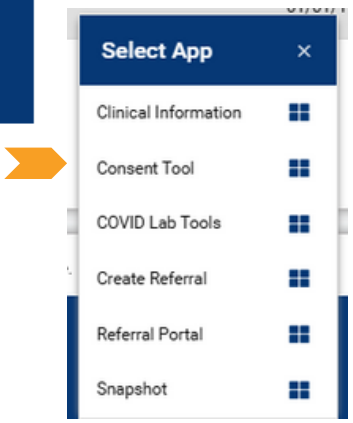
CONSENT TOOL FEATURES

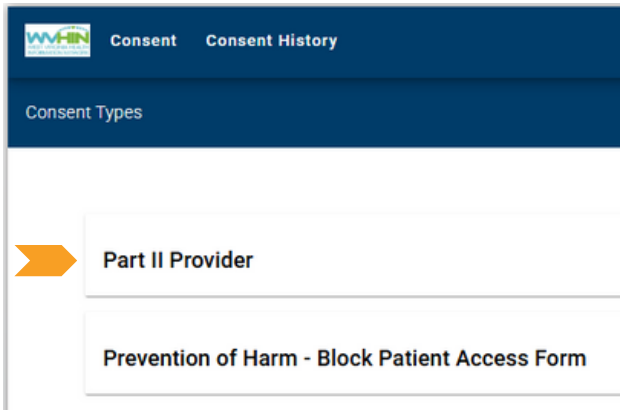
- Providers can access the consent tool directly through the portal or via InContext.
- Consent is collected at the patient level. Any provider or payer with a care team relationship with the patient can ask a patient to register a consent to share 42 CFR Part 2 covered data via the WVHIN. Once a consent is registered, any Part 2 data in the WVHIN is shared with the patient's care team.
- The form is signed electronically by the patient and the provider attests to education and verification of patient ID. (Telehealth workflow also available.)
- Consent can be set to expire and can be revoked at any time by the patient.
- Allows SUD information in WVHIN to be shared with the patient's care team for treatment, payment, and care coordination.

USING THE CONSENT TOOL

- Log into the WVHIN Portal using two-factor authentication.
- Conduct a patient search using name and date of birth.
- Click on the patient's name and choose Consent Tool from the Select App window that appears OR click on the Consent Tool tile.
- InContext Users can access the Consent Tool from the Apps menu within InContext.

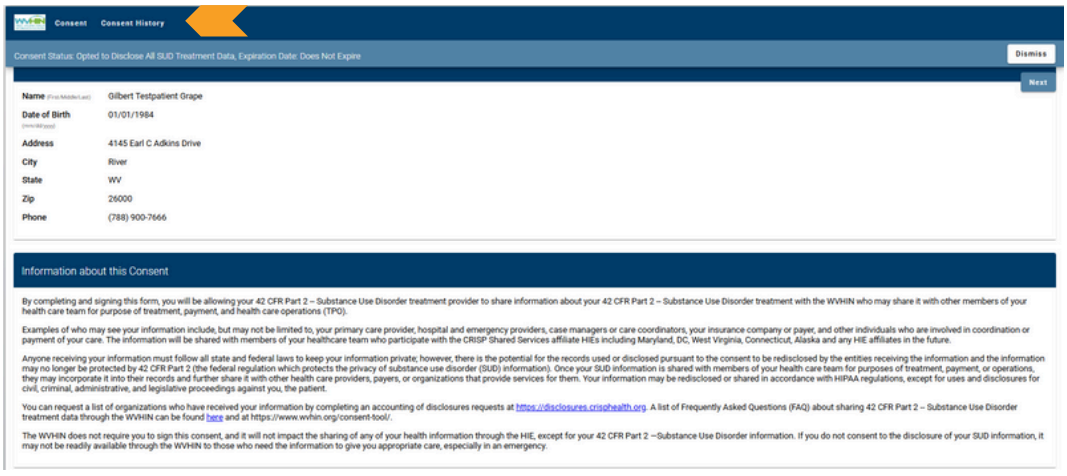




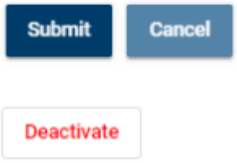


- Choose Part II Provider as the consent type and complete the form with the patient. Be sure to review each section with the patient, set an expiration date if requested by the patient, verify patient ID and complete the attestation sections. At the bottom of the form, document the name of the person who collected the consent.

- You can visit the Consent History to review current and past consents, as well as revoke consent upon patient request.



- Fill out the form in its entirety and click Submit once complete.
- To revoke consent, click Deactivate next to the appropriate consent in the Consent History.



**Providers can also use a telehealth attestation to collect via paper and then attest to collection in the tool. Contact the WVHIN to find out more information about this process.

WVHIN WEST VIRGINIA HEALTH INFORMATION NETWORK

FREQUENTLY ASKED QUESTIONS

WHAT IS 42CFR PART 2?

42 CFR Part 2 is a federal regulation that protects the privacy and confidentiality of patient records for the treatment of SUD at 42 CFR Part 2 facilities.

HOW CAN I ACCESS THE CONSENT TOOL?

Once access to the Consent Tool is established by the WVHIN, it is accessed via the portal by searching for the patient for whom you wish to collect consent and then clicking either the Consent Tool tile in the dashboard or choosing the Consent Tool from the Select App window. InContext users can access the Consent Tool via the Apps menu.

HOW LONG IS CONSENT VALID?

When registering a consent with a patient, the patient has the option as to whether to have an expiration date or not. If an expiration date is chosen, consents are valid until the expiration date set. These dates can be set up to five years in length and are automatically revoked upon expiration.

WHAT IF A PATIENT WANTS TO REVOKE THEIR CONSENT?

A patient may revoke their consent at any time by requesting one of their WVHIN participating providers with access to the Consent Tool to deactivate their consent via the Consent History tab.

WHAT WILL A REGISTERED CONSENT MEAN FOR MY PATIENT?

Once a patient has registered a consent with the WVHIN, any Part 2 covered data within the scope of the patient's consent that has been submitted to the WVHIN will be shared with the patient's care team. The care team includes any provider who has identified a treatment relationship with the patient by submitting the patient's name on a panel to the WVHIN.

USER EXPERIENCE

"As a Care Navigator for patients with substance use disorder, the Consent Tool has allowed us to initiate conversations with patients about sharing data related to their SUD treatment so that providers can treat a patient holistically and safely on their path to recovery."

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