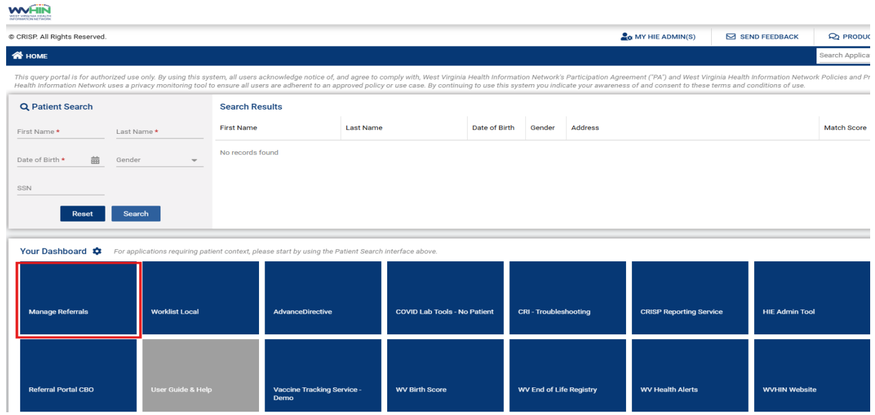
WVHIN Manage Referrals Tool

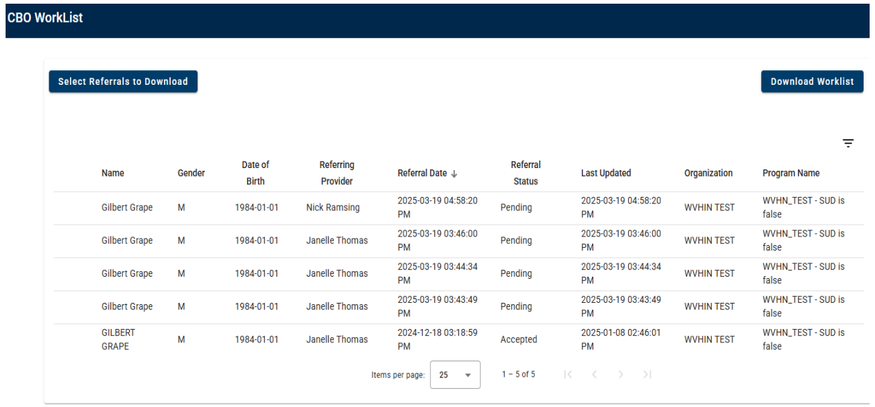
WEST VIRGINIA HEALTH INFORMATION NETWORK

Manage Referrals Tool in WVHIN

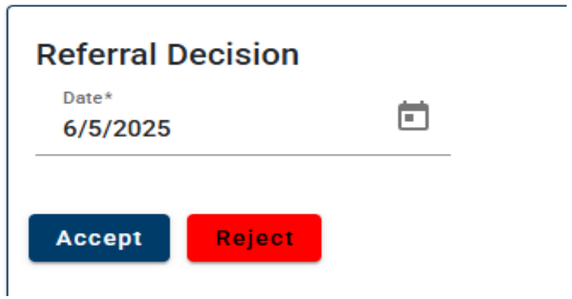
1: Select “Manage Referrals” tool from WVHIN dashboard



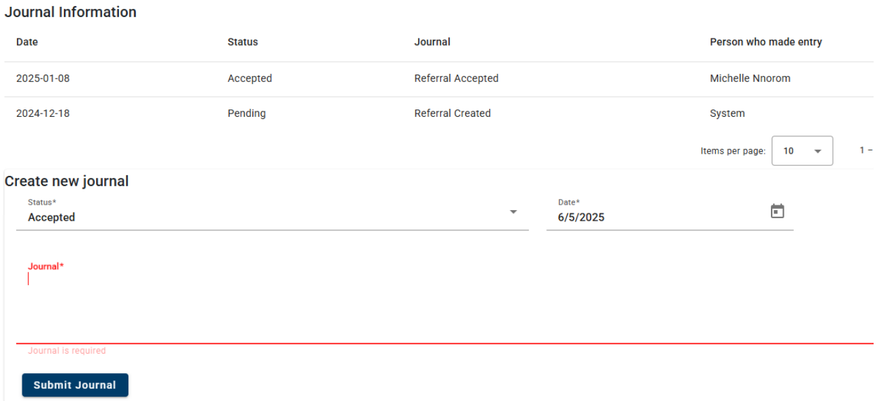
2: View a sortable Referral worklist to identify and select a referral



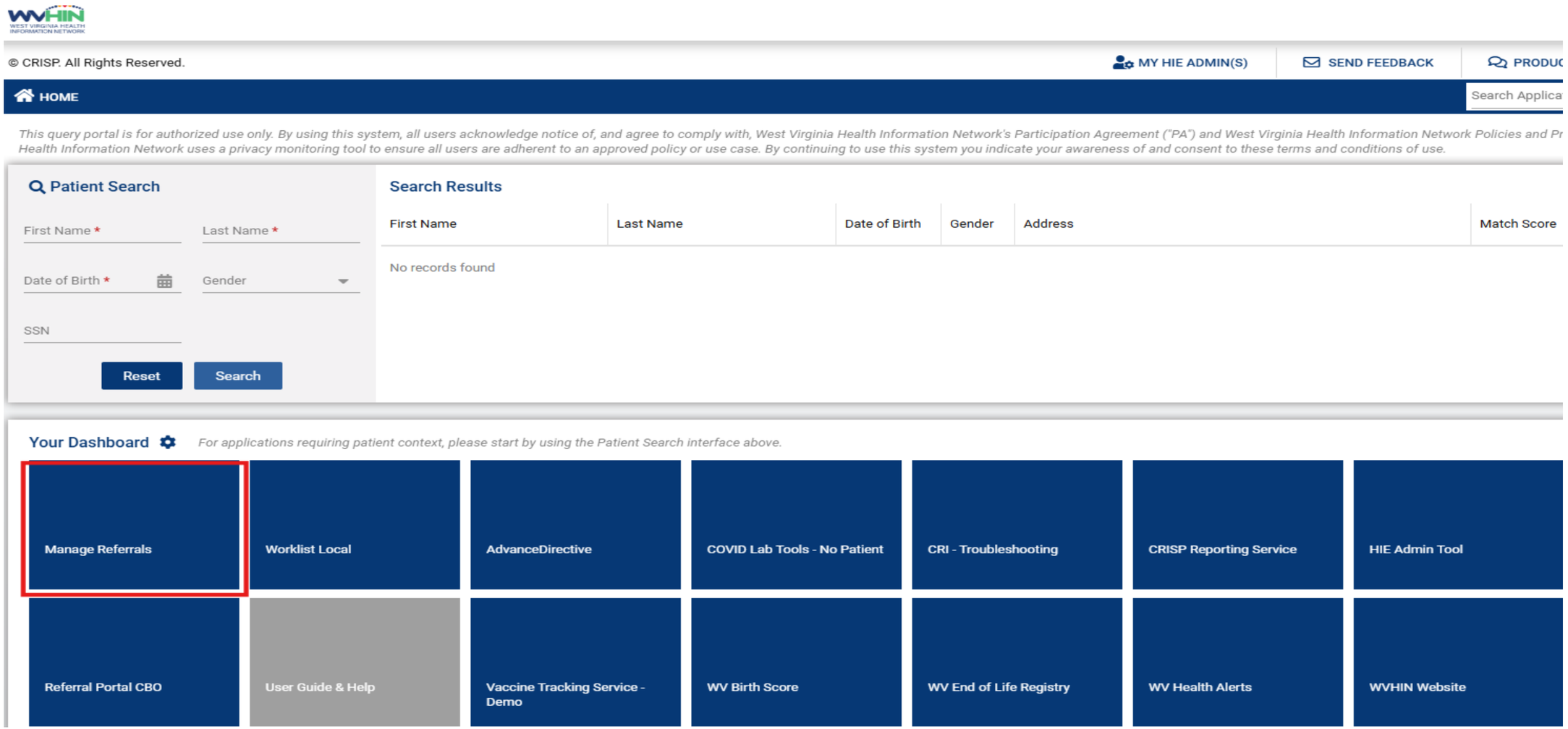
3: Review referral details to determine whether to Accept or Reject a referral



4: Update referral status and create journal entries to inform care team members



Select “Manage Referrals” Tool from WVHIN Dashboard



View Referral Worklist to Select Referral

Note: Users can download spreadsheet of referral worklist

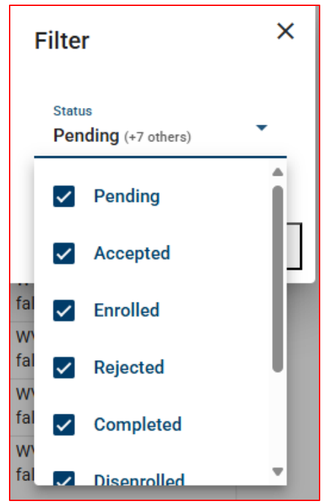
CBO WorkList

Select Referrals to Download

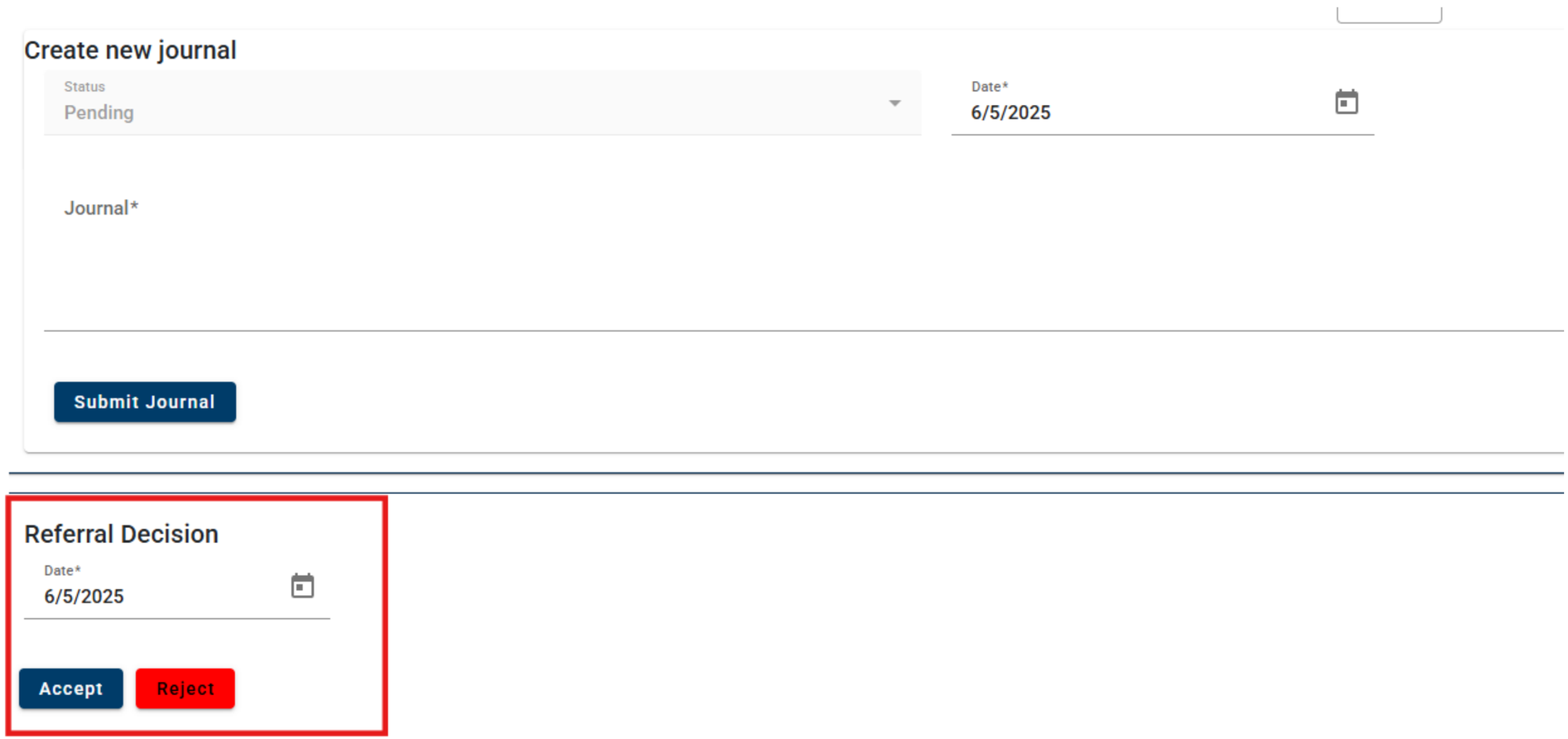
Download Worklist

Name	Gender	Date of Birth	Referring Provider	Referral Date ↓	Referral Status	Last Updated	Organization	Program Name
Gilbert Grape	M	1984-01-01	Nick Ramsing	2025-03-19 04:58:20 PM	Pending	2025-03-19 04:58:20 PM	WVHIN TEST	WVHN_TEST - SUD is false
Gilbert Grape	M	1984-01-01	Janelle Thomas	2025-03-19 03:46:00 PM	Pending	2025-03-19 03:46:00 PM	WVHIN TEST	WVHN_TEST - SUD is false
Gilbert Grape	M	1984-01-01	Janelle Thomas	2025-03-19 03:44:34 PM	Pending	2025-03-19 03:44:34 PM	WVHIN TEST	WVHN_TEST - SUD is false
Gilbert Grape	M	1984-01-01	Janelle Thomas	2025-03-19 03:43:49 PM	Pending	2025-03-19 03:43:49 PM	WVHIN TEST	WVHN_TEST - SUD is false
GILBERT GRAPE	M	1984-01-01	Janelle Thomas	2024-12-18 03:18:59 PM	Accepted	2025-01-08 02:46:01 PM	WVHIN TEST	WVHN_TEST - SUD is false

Items per page: 25 1 – 5 of 5



Review Referral Details to Accept or Reject Referral



Referral Status & Journal Entries

Journal Information

Date	Status	Journal	Person who made entry
2025-01-08	Accepted	Referral Accepted	Michelle Nnorom
2024-12-18	Pending	Referral Created	System

Items per page: 10 1 – 2 of 2

Create new journal

Status*
Enrolled

Date*
6/5/2025

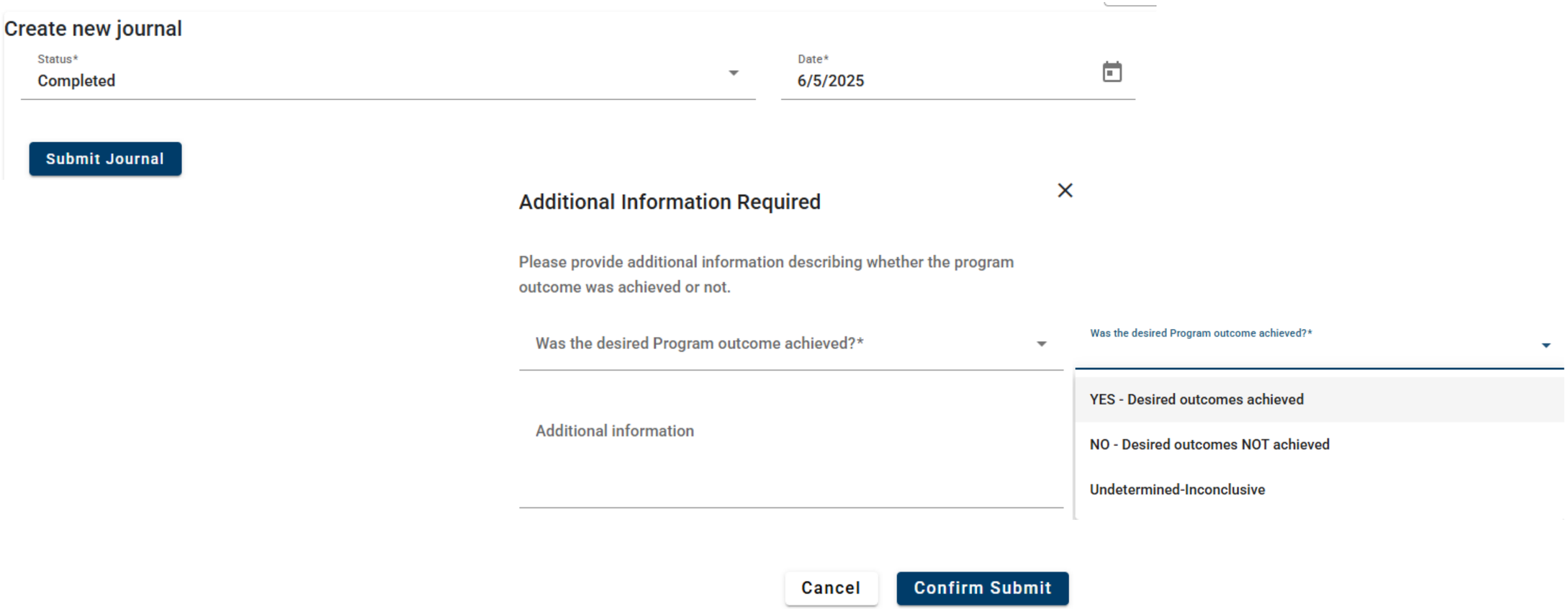
Journal*
Patient received resources

Submit Journal

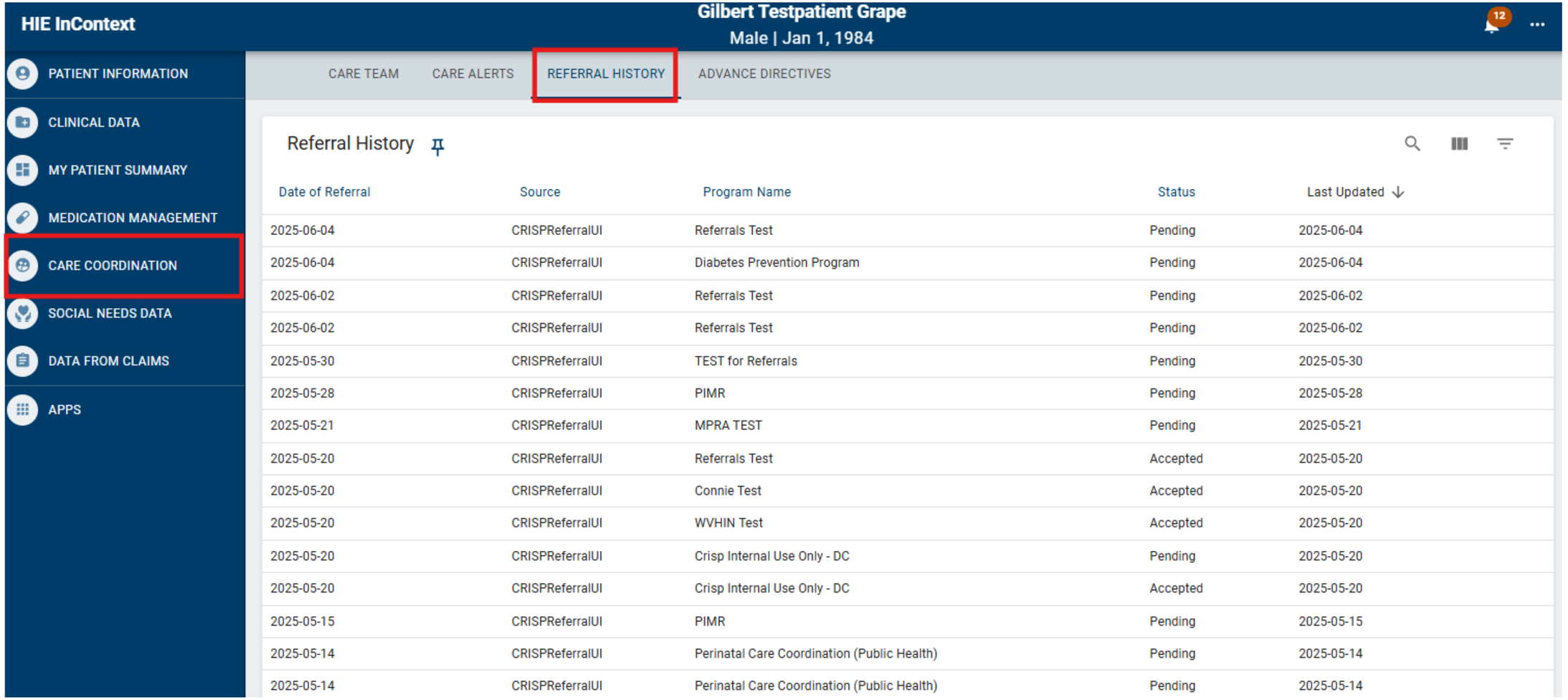
Journal Information

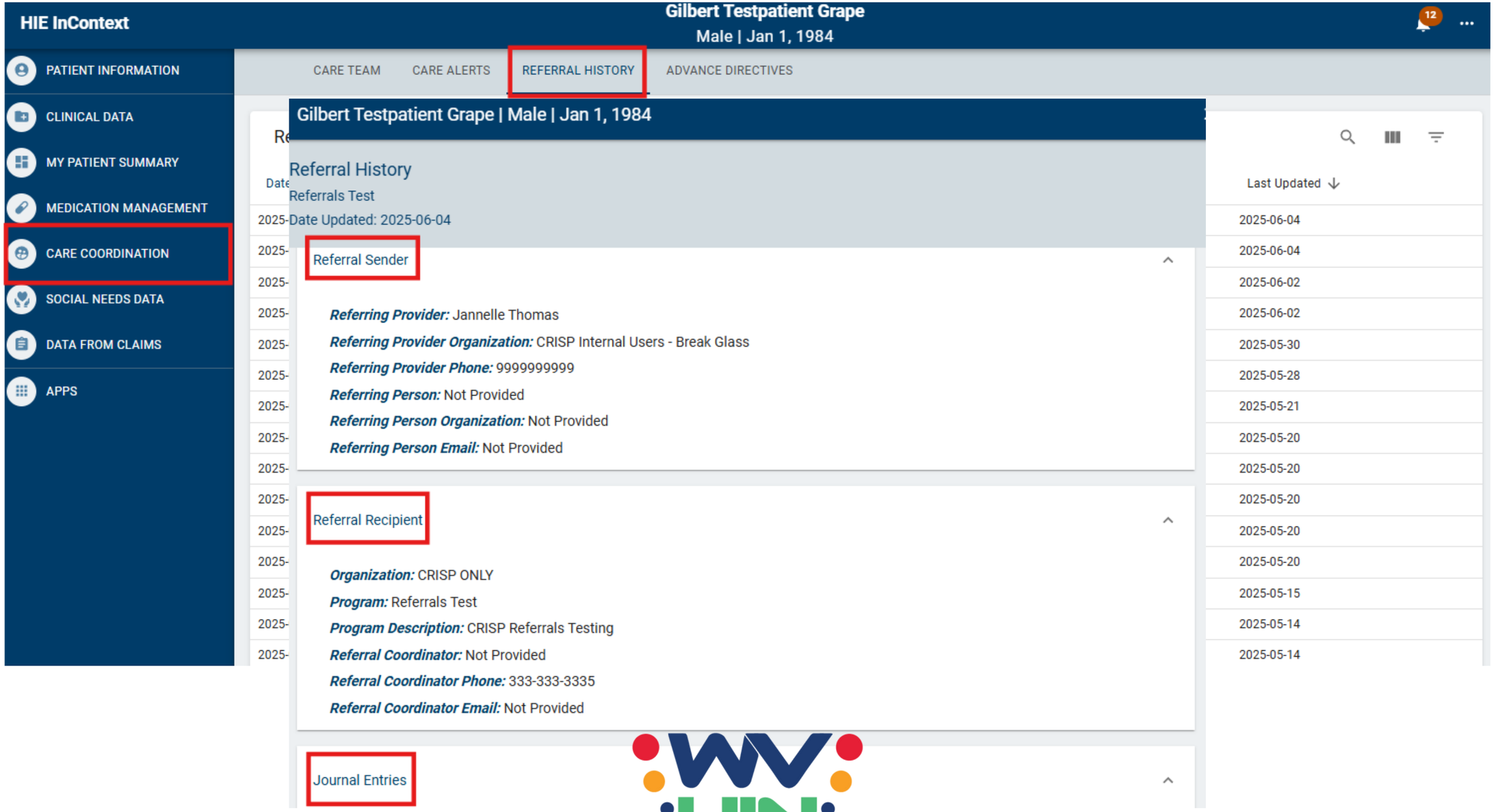
Date	Status	Journal	Person who made entry
2025-06-05	Completed	YES - Desired outcomes achieved	Madison Howell
2025-06-05	Enrolled	patient received resources	Madison Howell
2025-06-05	Accepted	Referral Accepted	Madison Howell
2025-03-19	Pending	Referral Created	System

Submitting Completion of Referral



Referrals Displayed in WVHIN Referral History



Date of Referral	Source	Program Name	Status	Last Updated
2025-06-04	CRISPReferralUI	Referrals Test	Pending	2025-06-04
2025-06-04	CRISPReferralUI	Diabetes Prevention Program	Pending	2025-06-04
2025-06-02	CRISPReferralUI	Referrals Test	Pending	2025-06-02
2025-06-02	CRISPReferralUI	Referrals Test	Pending	2025-06-02
2025-05-30	CRISPReferralUI	TEST for Referrals	Pending	2025-05-30
2025-05-28	CRISPReferralUI	PIMR	Pending	2025-05-28
2025-05-21	CRISPReferralUI	MPRA TEST	Pending	2025-05-21
2025-05-20	CRISPReferralUI	Referrals Test	Accepted	2025-05-20
2025-05-20	CRISPReferralUI	Connie Test	Accepted	2025-05-20
2025-05-20	CRISPReferralUI	WVHIN Test	Accepted	2025-05-20
2025-05-20	CRISPReferralUI	Crisp Internal Use Only - DC	Pending	2025-05-20
2025-05-20	CRISPReferralUI	Crisp Internal Use Only - DC	Accepted	2025-05-20
2025-05-15	CRISPReferralUI	PIMR	Pending	2025-05-15
2025-05-14	CRISPReferralUI	Perinatal Care Coordination (Public Health)	Pending	2025-05-14
2025-05-14	CRISPReferralUI	Perinatal Care Coordination (Public Health)	Pending	2025-05-14

Referrals Displayed in WVHIN Referral History